2020 DSA Awards Nomination Information

Now is the time to start nominating for the DSA Awards and give deserving individuals a special recognition! Do you know an individual or team deserving of a DSA award? Nominate them for an award today!

Have questions about the DSA Awards? Below are some FAQ’s regarding the DSA Awards and its nomination process:

**When are the nominations open?**
The DSA Awards nominations are now open and will remain open until **February 19, 2020 at 5:00 pm.**

**Why should I nominate an individual/team for a DSA award?**
The DSA Awards are awarded to individuals/teams who have gone above and beyond their call of duty and have truly embodied the Aggie spirit. If you know an individual or team who you believe should be recognized, nominating them for a distinctive DSA Award is the perfect recognition. Many award recipients will receive a commemorative plaque and cash award in honor of all the exemplary work they've done at Texas A&M University as well as within the Division of Student Affairs.

**How do you nominate for an award?**
Nominations are accepted online at [studentaffairs.tamu.edu/awards](http://studentaffairs.tamu.edu/awards). Once you arrive at the webpage, please read over the different awards, including their respective criteria, eligibility requirements, recognition information, and nomination requirements. The nomination questions for each award are included as a separate attachment for your reference. The nomination form can be found directly on each award’s webpage. This nomination form takes the place of a nomination letter. The additional letters of support required are to be provided by someone other than the nominator and are attached at the end of the nomination form. In the nomination form, please provide specific examples of how the individual/team meets each specific criteria. The past five years' worth of recipients have been included on the awards pages, as some awards do not allow individuals to have received the same award within the past 3-5 years.

**How will I know if my nomination form has been accepted?**
Once you submit a nomination, you will be notified by email that your nomination has been received. After your nomination has been certified to meet all eligibility and nomination requirements, you will receive a second email confirming approval. If there are any missing/incomplete fields, your nomination form will not submit until all necessary sections have been completed.

**When will nominations be reviewed?**
Nominations will begin to be reviewed by the DSA Scoring Committee after February 20, 2020. The winners will be announced at the DSA Awards Ceremony on May 6, 2020. If your nomination is selected to be a winner, you will be contact with instructions and suggestions as to how to make this a memorable event. Traditionally, the announcement of the winners has been kept as a surprise. However, if you as the nominator feels that the surprise element would diminish the experience for your winner, we ask that you share with them prior to the awards ceremony.

**Who do I contact if I have any questions about the DSA Awards nomination process?**
You are encouraged to contact your department representative. A list of department representatives is included on the DSA Awards webpage. Please find the webpage here: [studentaffairs.tamu.edu/awards/dsa-awards-committee](http://studentaffairs.tamu.edu/awards/dsa-awards-committee).

Thank you in advance for submitting your nominations! We are looking forward to a wonderful event to recognize all the hardworking individuals within the Division of Student Affairs.