

☐ Latinos in Higher Ed

Completion of Hiring Process Survey

Provide the following information at the completion of the hiring process for all position offers and submit electronically to the appropriate Associate Vice President when requesting to hire your selected applicant.

Please CC c-tawney@tamu.edu

Departm	nent	Title	PIN / HR Tracking Number
Was this	hire an internal promoti	on? 🗌 Yes 🗌 No Explain:	
Was the ☐ Yes ☐		atement included in all postings and c	dvertisements of the position?
Please pr	ovide the rated diversity a	nd inclusion question(s) used during th	ne interview process.
Where di	d the candidate state th	ey learned about the position?	
В	lacks in Higher Ed	LinkedIn	☐ OTHER
	Chronicle Careers	☐ Southern Association for	
	iversity Jobs	College Student Affairs Student Affairs Administrators	
	Diverse Jobs	in Higher Education	
☐ Ir	ndeed	☐ Student Affairs Jobs	

1. How many offers were extended t	or the po	sition?		
2. If position was offered to more th	an one co	andidate p	olease explain why.	
			o aid in the recruitment, reward and re onsider utilizing during this hiring proc	
TAMU Policy	USED		Why or Why Not	
Hiring Above The Lower Salary Band For The Position Title	☐ Yes	No□		
Relocation Allowance If Yes, Please Provide Specifics	☐ Yes	No 🗆		
Educational Release Time 31.99.01.M0.01	☐ Yes	No 🗆		
Flexible Work Schedule 33.06.01.M0.03	☐ Yes	No 🗆		
Professional Development	☐ Yes	No 🗆		
Hiring Supervisor Signature	Date		Director Signature	Date
Submitted to reporting AVP on	 Date		AVP Approval	Date
Submitted to Vice President for the D	Division of S	student Affo	airs Business Services Office on	